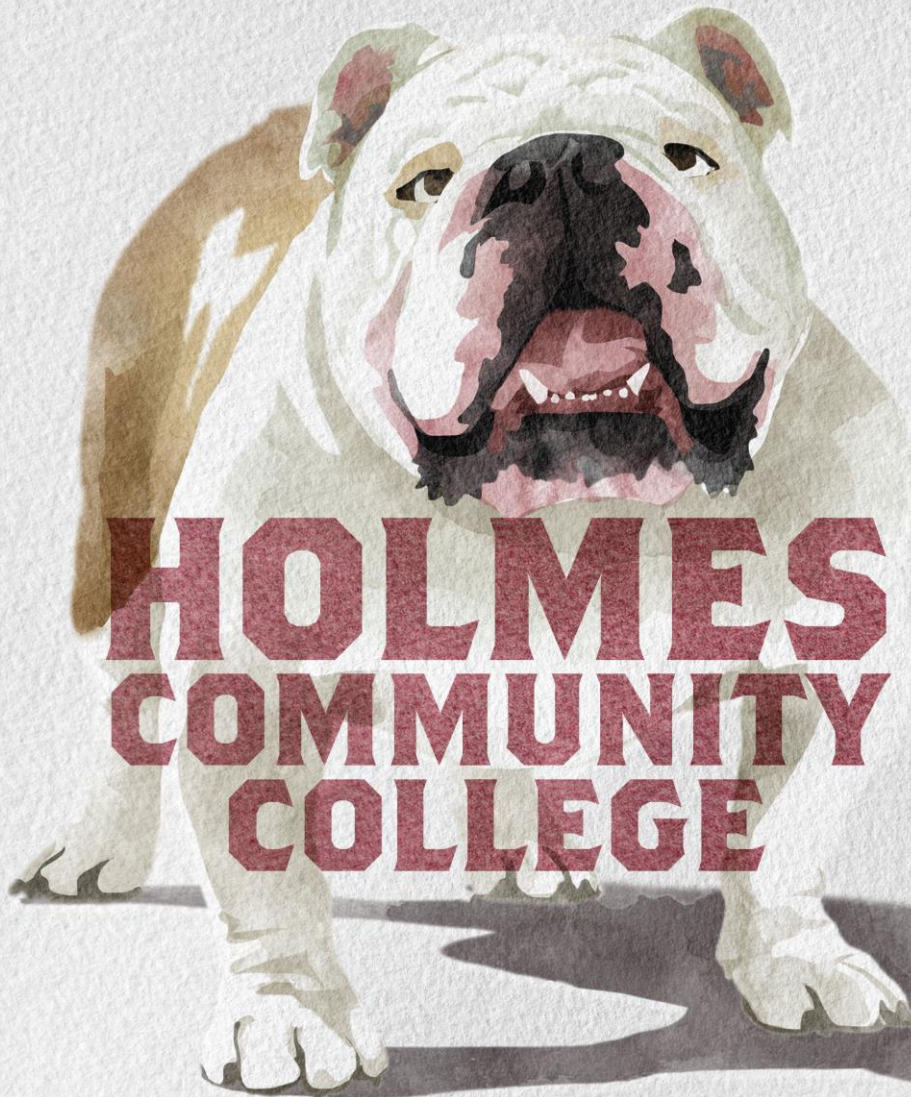


2019-2020 DISTRICT BULLETIN



**Amendment Number II to the 2019-2020 HCC Bulletin**

**DUAL ENROLLMENT OF HIGH SCHOOL STUDENTS**

The purpose of this program is to provide the opportunity for advanced high school students to earn college credit prior to graduation from high school. Holmes Community College does not wish to encourage students to participate in this program if it conflicts with their high school activities. Therefore, students in this category will be considered for admission only when this program has the explicit endorsement of the high school principal.

Students who are currently enrolled in high school may take college classes if the following requirements are met.

**ADMISSIONS REQUIREMENTS AND PROCEDURES**

**Academic Eligibility**

- A. The student must have earned 14 core high school units such as English, mathematics, science, social science, or foreign language and/or have a high school junior status, or the student must have scored a minimum composite ACT score of 30 or the equivalent SAT score.
- B. The student must have an overall “B” average on all high school courses. Prerequisites and co-requisites as stipulated in the Holmes bulletin will be followed.
- C. The student shall request that the high school principal send an official copy of his/her high school transcript to the Admissions and Records Office. A home-schooled student must submit a transcript prepared by a parent, guardian, or custodian with a signed, sworn affidavit.
- D. The principal or counselor of the high school must submit an unconditional recommendation supporting the student’s enrollment in the program. The unconditional recommendation should verify that the student is academically advanced and has the maturity and self-discipline required to benefit from this type of program. This recommendation may be in the form of a list of all participating students and should be included with the high school transcripts. A home-schooled student must submit a parent’s, legal guardian’s, or custodian’s written recommendation.

**Full credit will be granted but will be reserved until the student graduates from high school and submits a final high school transcript showing graduation or is admitted per admissions policy or as allowed by state law.**

**Special Condition Admission:** Students who have not completed 14 core high school units may be considered for dual enrollment if they have a minimum ACT composite score of thirty (30) or the equivalent SAT score and have the required grade point average and recommendations prescribed above.

**Career Technical Education Eligibility**

- A. Have a minimum overall high school GPA of 2.0 on a 4.0 scale.
- B. Must be classified as a sophomore or higher.
- C. The student shall request that the high school principal send an official copy of his/her high school transcript to the Admissions and Records Office at Holmes Community College at least 10 days before the beginning of the enrollment period. A home-schooled student must submit a transcript prepared by a parent, guardian, or custodian with a signed, sworn affidavit.
- D. Obtain an unconditional recommendation from school administrator/ counselor or CTE instructor.

I certify the above amendment is true and correct in content and in policy.

*Fran Cox*

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Dr. Fran Cox, Vice President for Academic Programs

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June 21, 2019