



Holmes

COMMUNITY COLLEGE

DISTRICT BULLETIN

GOODMAN • RIDGELAND • GRENADA

2016-2017

Amendment Number V to the 2016-2017 HCC Bulletin

Pages 61 – Change in Transfer Credits

TRANSFER CREDITS

Only credits transferred from an institute which is accredited by The Southern Association of Colleges and Schools (or other regional accreditation agency) will be accepted by Holmes Community College. The cumulative totals of hours attempted, hours passed, and quality point average will be reproduced on the permanent record of Holmes Community College.

Transfer work is evaluated when an official transcript is received by the Holmes Community College Articulation Office.

Page 62 – Change in Course Repeats

COURSE REPEATS

If two or more final grades are recorded for the same course, all grades (including Holmes and transfer work) received in that course (excluding W's) will be used in the computation of the grade point average. Repeated courses will be noted, and the respective grades will remain on the student's transcript (permanent record).

Page 71 – Change in Intradistrict Transfers

INTRADISTRICT TRANSFERS

Campus-to-campus Intradistrict transfers may be permitted only for unusual or hardship circumstances. Intradistrict transfers are only allowed during a limited time once the semester begins; therefore, date of request and format of class will be considered. The request for transfer should be submitted to the Academic Dean or the Career/Technical Director at the student's home campus. If a transfer is approved, then the student will complete an INTRADISTRICT TRANSFER FORM. The student's grades and absences will be forwarded to the receiving instructors.

Page 139 & 199 – Changed Name of the following Academic Program

“Secondary Education – Technology Teacher” to say “Secondary Education – Technology Teacher Education (Business Education)”

The following Academic Programs of Study have been changed.

Page 142

Agriculture

First Year

First Semester		Second Semester	
English Composition I	ENG 1113	English Composition II	ENG 1123
General Chemistry I	CHE 1213	General Chemistry II	CHE 1223
Gen Chemistry Lab I	CHE 1211	Gen Chemistry Lab II	CHE 1221
General Biology I	BIO 1134	General Biology II	BIO 1144
Computer Applications I	CSC 1123	Public Speaking I	SPT 1113
College Algebra	MAT 1313	*Mathematics Elective	3
Total	17 hrs.	Total	17 hrs.

Because of the large number of majors available in agriculture, it is difficult to suggest the exact courses for the sophomore year. However, if you desire to receive an Associate of Arts degree in Agriculture the courses listed under "Second Year" are recommended.

Second Year

First Semester		Second Semester	
Zoology I	BIO 2414	Zoology II	BIO 2424
Princ of Accounting I	ACC 2213	Princ of Accounting II	ACC 2223
Macroeconomics	ECO 2113	Social/Behavioral Science	3
OR Microeconomics	ECO 2123	Fine Arts Elective	3
Humanities Elective	3	Humanities Elective	3
General Physics I	PHY 2414		
Total	17 hrs.	Total	16 hrs.

- *Mathematics Electives:
 MAT 1323 Trigonometry
 MAT 1513 Business Calculus I
 MAT 1613 Calculus I
 MAT 2323 Statistics

Consult with your chosen transfer university/college to determine changes to this curriculum.

Enrollment in a minimum of 15 hours each semester is recommended for eligibility for state aid, institutional scholarships, and the tuition break.

Child Development/Child Care & Family Education

First Year

First Semester		Second Semester	
English Composition I	ENG 1113	English Composition II	ENG 1123
College Algebra	MAT 1313	Public Speaking I	SPT 1113
General Psychology I	PSY 1513	Intro to Sociology	SOC 2113
*General Biology I	BIO 1134	*General Biology II	BIO 1134
*History Elective	3	*Humanities Elective	3
Total	16 hrs.	Total	16 hrs.

Second Year

First Semester		Second Semester	
*Marriage & Family	SOC 2143	*Computer Science Elective	3
*Physical Science Survey I	PHY 2244	*Physical Science Survey II	PHY 2254
*Literature Elective	3	*Elective	3
**Fine Arts Elective	3	*Elective	3
*Elective	3	*Elective	3
Total	16 hrs.	Total	16 hrs.

*Consult with your chosen transfer university/college to determine changes to this curriculum.

**ART 1113, MUS 1113, or SPT 2233

Enrollment in a minimum of 15 hours each semester is recommended for eligibility for state aid, institutional scholarships, and the tuition break.

Pre-Pharmacy

The curriculum below is a suggested guide for meeting possible prerequisites for admission into the Doctor of Pharmacy degree offered at the University of Mississippi. The curriculum below leads to an Associate of Arts Degree.

First Year

First Semester		Second Semester	
English Composition I	ENG 1113	English Composition II	ENG 1123
General Chemistry I	CHE 1213	General Chemistry II	CHE 1223
Gen Chemistry Lab I	CHE 1211	Gen Chemistry Lab II	CHE 1221
Calculus I	MAT 1613	Social/Behavioral Science	3
General Biology I	BIO 1134	General Biology II	BIO 1144
Trigonometry	MAT 1323	Fine Arts Elective	3
Total	17 hrs.	Total	17 hrs.

Second Year

First Semester		Second Semester	
Organic Chemistry I	CHE 2424	Organic Chemistry II	CHE 2434
General Physics I	PHY 2414	General Physics II	PHY 2424
OR General Physics I-A	PHY 2514	OR General Physics II-A	PHY 2524
Microeconomics	ECO 2123	Statistics	MAT 2323
Public Speaking I	SPT 1113	Social/Behavioral Science	3
Humanities Elective	3	Humanities Elective	3
Total	17 hrs.	Total	17 hrs.

Consult with your chosen transfer university/college to determine changes to this curriculum.

Some students may need to take MAT 1313 (College Algebra) and MAT 1323 (Trigonometry) (if placement score requires) prior to enrolling in MAT 1613 (Calculus I). These students are advised to take these courses in the summer before their freshmen year in order to complete the Calculus sequence before transferring.

Enrollment in a minimum of 15 hours each semester is recommended for eligibility for state aid, institutional scholarships, and the tuition break.

Social Work/Sociology

First Year

First Semester		Second Semester	
English Composition I	ENG 1113	English Composition II	ENG 1123
College Algebra	MAT 1313	General Psychology I	PSY 1513
Intro to Sociology	SOC 2113	Social Problems	SOC 2133
****Fine Arts Elective	3	***Social/Behavioral Science	3
Computer Science Elective	3	*Social/Behavioral Science	3
Total	15 hrs.	Total	15 hrs.

Second Year

First Semester		Second Semester	
*Natural Science w/Lab	4	*Natural Science w/Lab	4
Literature Elective (Continuous)	3	Literature Elective (Continuous)	3
History Elective (Continuous)	3	History Elective (Continuous)	3
Public Speaking I	SPT 1113	***Social/Behavioral Science	3
*Foreign Language	3	*Foreign Language	3
Total	16 hrs.	Total	16 hrs.

*Consult with your chosen transfer university/college to determine changes to this curriculum.

**Computer Science Elective Options:

CSC 1113 Computer Concepts
 CSC 1123 Computer Applications I

***Suggested Social/Behavioral Science Elective Options:

ECO 2113 Introduction to Macroeconomics
 ECO 2123 Introduction to Microeconomics
 HPR 1213 Personal and Community Health (recommended for Social Work Program of Study)
 PHI 2113 Introduction to Philosophy
 PSC 1113 American National Government (recommended for Social Work Program of Study)
 PSY/EPY 2533 Human Growth and Development
 SOC 2143 Marriage and Family
 SWK 1113 Social Work: A Helping Profession (recommended for Social Work Program of Study)

****Fine Arts Elective Options:

ART 1113 Art Appreciation
 MUS 1113 Music Appreciation
 SPT 2233 Theatre Appreciation

For Social Work Program of Study: Mississippi State University and the University of Mississippi recommend taking MAT 2323 Statistics.

Enrollment in a minimum of 15 hours each semester is recommended for eligibility for state aid, institutional scholarships, and the tuition break.

Page 207 & 208 – Revised 1st Paragraph to say the following:

**Associate Degree Program Options
(Accelerated Program for LPN)**

Individuals who have completed an accredited practical nursing program and hold the practical nursing licenses may be eligible to enter the Accelerated Program for LPN. LPNs must have 500 hours or 6 months of medical-surgical experience. Upon completion of this program, the student is qualified to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN).

The following Career-Technical Programs of Study have been changed.

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**Automotive Technology
(Goodman Campus)**

First Year

First Semester		Second Semester	
Basic Electrical Systems	ATT 1124	Adv. Electrical Systems	ATT 1134
Safety & Employ Skills	ATT 1811	Engine Repair	ATT 1715
Brakes	ATT 1214	Engine Performance II	ATT 2434
Engine Performance I	ATT 1424	Special Problems/Auto	ATT 2914
Work-Based Learning	WBL 1913		
Total	16 hrs.	Total	17 hrs.

A Technical Certificate may be earned at this point.

Second Year

First Semester		Second Semester	
Steering & Suspension	ATT 2334	Engine Performance III	ATT 2444
Manual Drive Trains	ATT 1313	Auto Trans/Transaxles	ATT 2324
*College Algebra	**MAT 1313	*English Composition I	ENG 1113
*Humanities/Fine Arts	3	*Public Speaking I	SPT 1113
		*Social/Behavioral Science	3
Total	13-17 hrs.	Total	17 hrs.

An Advanced Technical Certificate may be earned at this point.

***AAS may be earned at this point after successful completion of these academic courses in addition to the technical courses.**

**MAT 1233 & a natural science with lab (7 hrs. total) OR BOT 1313 & a natural science with lab (7 hrs. total) may be substituted for College Algebra.

The Automotive Technology program is an instructional program that prepares individuals to engage in the servicing and maintenance of all types of automobiles. Instruction includes the diagnosis of malfunctions of all eight areas of ASE/NATEF certification (Engine Repair, Electrical & Electronic Systems, Engine Performance, Brakes, Steering & Suspension Systems, Manual Drive Trains & Axles, Automatic Transmissions & Transaxles, Heating & Air Conditioning). Automotive Technology may be taught as either a Technical Certificate program, an Advanced Technical Certificate program, or an AAS Degree program. The curriculum for Postsecondary Automotive Technology is based upon the task list published in ASE Certification for Automobile Training Programs and the National Automotive Technicians Education Foundation, Inc. (NATEF). This task list serves as a national standard for certification of automobile technician training programs and is regularly reviewed and validated by technicians and engineers in the automotive industry.

Assistance with math and/or reading will be available on a co-curricular basis to certificate-seeking students who lack entry-level skills in math and/or reading.

Enrollment in a minimum of 15 hours each semester is recommended for eligibility for state aid, institutional scholarships, and the tuition break.

**Conservation Law Enforcement Technology
(Grenada Campus)**

First Year

First Semester

Natural Science w/Lab	4
English Composition I	ENG 1113
Intro/Criminal Justice	CJT 1313
Applied Dendrology	FOT 1714
Forest Surveying	FOT 2124

Total 18 hrs.

Second Semester

Special Problem in Conservation Law	FOT 2944
Silviculture I	FOT 2614
Criminology	CJT 1383
Social/Behavioral Science	3
**College Algebra	MAT 1313

Total 17 hrs.

Second Year

First Semester

Survey/Micro Apps	CPT 1323
Apps GIS/GPS Forestry	FOT 2214
Public Speaking I	SPT 1113
Intern for Specialization	FOT 2923
OR Work-Based Learn	WBL 1913

Total 13 hrs.

Second Semester

Humanities/Fine Arts	3
Applied Soil Conservation	AGT 1714
Juvenile Justice	CJT 2513
Silviculture II	FOT 2624
OR Forest Measure	FOT 1114
Criminal Investigation I	CJT 2333

Total 17 hrs.

An AAS Degree may be earned at this point.

*For those students wishing to continue to MSU, BIO 1314, and BIO 2414 will be needed.

**MAT 1233 & a natural science with lab (7 hrs. total) OR BOT 1313 & a natural science with lab (7 hrs. total) may be substituted for College Algebra.

PROGRAM DESCRIPTION: Conservation Law Enforcement Technology is a two-year program of study that prepares the graduate for entry-level employment as a Conservation Law Enforcement Officer (game warden) in the state of Mississippi. The program blends technical courses in forestry and academic courses in criminal justice with other academic courses, including the core. The Associate of Applied Science degree is earned upon successful completion of the program.

Enrollment in a minimum of 15 hours each semester is recommended for eligibility for state aid, institutional scholarships, and the tuition break.

Criminal Justice Administration Technology

First Year

First Semester		Second Semester	
Intro/Criminal Justice	CRJ 1313	Police Admin/Organiz	CRJ 1323
Intro/Corrections	CRJ 1363	Police Operations	CRJ 2313
Intro to Homeland Security	CRJ 1373	Criminal Investigation I	CJT 2333
Criminology	CRJ 1383	Occupational Spanish	MFL 2513
Criminal Law	CRJ 2323	*Approved Elective	3
Total	15 hrs.	Total	15 hrs.

A Technical Certificate may be earned at this point.

Second Year

First Semester		Second Semester	
Survey of Criminalistics	CJT 2393	English Composition I	ENG 1113
Admin. Of Criminal Justice	CRJ 2413	American Nation Gov't	PSC 1113
Juvenile Justice	CRJ 2513	General Psychology I	PSY 1513
Foundations of Terrorism	CRJ 2713	College Algebra	MAT 1313
*Approved Elective	3	OR Natural Science w/Lab	4
		Humanities/Fine Arts Elective	3
Total	15 hrs.	Total	15-16 hrs.

An Advanced Technical Certificate may be earned at this point.

An AAS may be earned at this point.

PROGRAM DESCRIPTION: The **Criminal Justice Administration Technology** program will prepare the graduate for employment opportunities in the field of criminal justice in the areas of law enforcement, corrections, and security. The program provides the student with core courses but focuses primarily on criminal justice courses addressing different aspects of the field such as police, courts, and corrections. The program offers a Technical Certificate, an Advanced Technical Certificate and an AAS degree.

*Approved Electives: CRJ 1343-Police & Community Relations, CRJ 1353-Internship for Criminal Justice, CRJ 2723-Intelligence Analysis and Security Management; CRJ 2733-Transportation/Border Security, WBL 1913-Work-Based Learning I, or WBL 1923-Work-Based Learning II, or any other technical or academic course approved by advisor.

Assistance with math and/or reading will be available on a co-curricular basis to certificate-seeking students who lack entry-level skills in math and/ or reading.

Enrollment in a minimum of 15 hours each semester is recommended for eligibility for state aid, institutional scholarships, and the tuition break.

**Forest Technology
(Grenada Campus)**

First Year

First Semester		Second Semester	
Survey/Micro Apps	CPT 1323	Forest Measurements I	FOT 1114
OR Intro to Microsoft Office	BOT 1273	Silviculture I	FOT 2614
English Composition I	ENG 1113	Humanities/Fine Arts	3
Applied Dendrology	FOT 1714	Legal Environ/Bus	BAD 2413
Introduction to Forestry	FOT 1813	OR Prin. of Accounting I	ACC 2213
Forest Surveying	FOT 2124	App Natural Science w/Lab	4
Total	17 hrs.	Total	18 hrs.

Second Year

First Semester		Second Semester	
Apps GIS/GPS Forestry	FOT 2214	Work-Based Learn	WBL 1913
Timber Harvesting	FOT 2424	Applied Soil	
Public Speaking I	SPT 1113	Conservation	AGT 1714
Social/Behavioral Science	3	Special Problem	
**College Algebra	MAT 1313	in Forest Technology	FOT 2914
		Special Problem	
		in Conservation Law	FOT 2944
Total	17-21 hrs.	Total	15 hrs.

An AAS Degree may be earned at this point.

PROGRAM DESCRIPTION: **Forest Technology** is an intensive program of instruction and training to prepare individuals for service in different aspects of forest management operations. Major topics of the program include: the role of foresters in society; the identification and valuation of forest and ornamental woody species; the manipulation of forest stands to produce specific benefits; the impacts of fire, insects, and disease in forest stands; forest measurement and mapping methods; and timber harvesting and utilization systems. Emphasis throughout the program is placed upon developing strong communication skills through written and oral assignments and upon developing a professional attitude of conduct.

**MAT 1233 & a natural science with lab (7 hrs. total) OR BOT 1313 & a natural science with lab (7 hrs. total) may be substituted for College Algebra.

Enrollment in a minimum of 15 hours each semester is recommended for eligibility for state aid, institutional scholarships, and the tuition break.

**Occupational Therapy Assistant Technology
(Ridgeland Campus)**

**Anatomy & Physiology I & II (BIO 1514/1524 or 2514/2524) are
required prerequisites for the program**

First Year

First Semester		Second Semester	
Found/Occ. Therapy	OTA 1113	English Composition I	ENG 1113
Path/Psychiatric Cond.	OTA 1213	Path/Physical Disability	OTA 1223
**Medical Terminology	OTA 1121	Kinesiology	OTA 1314
Therapeutic Anatomy	OTA 1132	Pathology of Orthopedic	
Group Process	OTA 1513	Conditions	OTA 1243
*College Algebra	MAT 1313	Pathology of Developmental	
Occupational Therapy		Conditions	OTA 1233
Skills I	OTA 1423		
Total	18 - 22 hrs.	Total	16 hrs.

Summer Semester

Fieldwork IA	OTA 1913
Occupational Therapy Skills II	OTA 1433
Healthcare Systems	OTA 2812
Therapeutic Media	OTA 1413
Public Speaking I	SPT 1113
Total	14 hrs.

Second Year

First Semester		Second Semester	
Fieldwork IB	OTA 2935	Fieldwork Level IIA	OTA 2946
Occupational Therapy		Fieldwork Level IIB	OTA 2956
Skills III	OTA 2443	Occupational Therapy	
Concepts in Occupational		Transitions II	OTA 2971
Therapy	OTA 2714	Humanities/Fine Arts	3
Occupation Therapy			
Transitions I	OTA 2961		
Human Growth & Dev	EPY/PSY 2533		
Total	16 hrs.	Total	16 hrs.

An AAS Degree may be earned at this point.

*MAT 1233 & a natural science with lab (7 hrs. total) may be substituted for College Algebra.

**May substitute a previous medical terminology course (example: BOT 1613 or 1623.)

Enrollment in a minimum of 15 hours each semester is recommended for eligibility for state aid, institutional scholarships, and the tuition break.

**Surgical Technology
(Grenada Campus & Ridgeland Campus)**

Option One - 12 Month Program

First Year

First Semester		Second Semester	
Fund/Surgical Tech Principles of Surgical Techniques	SUT 1113	Basic & Related Surgical Procedures	SUT 1518
Surgical Anatomy	SUT 1216	Specialized Surgical Procedures	SUT 1528
Surgical Microbiology	SUT 1314		
English Composition I	SUT 1413		
	ENG 1113		
Total	19 hrs.	Total	16 hrs.

Summer Term

Advanced Surgical Procedures	SUT 1538
Total	8 hrs.

A Technical Certificate may be earned at this point.

Option Two - 24 Month Program

Second Year

First Semester		Second Semester	
Public Speaking I	SPT 1113	Microbiology	BIO 2924
Humanities/Fine Arts	3	Social/Behavioral Science	3
*College Algebra	MAT 1313	**Approved Electives	6
Anatomy & Physiology I	BIO 2514	Anatomy & Physiology II	BIO 2524
**Approved Elective	3		
Total	16 hrs.	Total	17 hrs.

An AAS Degree may be earned at this point.

*MAT 1233 & a natural science with lab (7 hrs. total) OR BOT 1313 & a natural science with lab (7 hrs. total) may be substituted for College Algebra.

**Approved Electives: BIO 1134, BIO 1144, BOT 1613, BOT 1623, CHE 1213 with CHE 1211, CPT 1113, EPY 2513, EPY 2523, EPY 2533, FCS 1253, HPR 1213, HPR 1223, HPR 2213, PSY 1513, PSY 2533, SOC 2113, SOC 2143, SUT 1703

Assistance with math and/or reading will be available on a co-curricular basis to certificate-seeking students who lack entry-level skills in math and/or reading.

Enrollment in a minimum of 15 hours each semester is recommended for eligibility for state aid, institutional scholarships, and the tuition break.

**Practical Nursing
Ridgeland, Grenada, Kosciusko**

This is a three-semester program designed to prepare qualified men and women to become, upon completion of the prescribed course of study and satisfactory writing of the National Council Licensure Examination PN (NCLEX-PN), Licensed Practical Nurses. The first semester offers instruction in orientation to nursing care of clients across the life-span, nursing care of selected clients, and body structure and function. The remaining semesters of training provide instruction and clinical experience for clients experiencing an alteration in health, the pediatric client, the maternal/newborn client, and the psychiatric client. Intensive preparation for the NCLEX-PN and transitioning from student to employee is provided in the third semester. A certificate is awarded upon completion of the course.

**Practical Nursing
Admission Policy**

- Admission requirements to be met **before** a student is considered for selection are (1 - 3 below):
1. The applicant must have a high school diploma or a GED certificate and provide official transcripts from all schools/colleges previously attended.
 2. Applicants must have a minimum composite score of 12 on the ACT if taken prior to October 1989 or a minimum composite score of 16 if taken in October 1989 or after with a minimum composite score of 12 on the ACT reading & math subtests.
 3. Although college credit is not required for application to the program, applicants with any college credit must have a minimum cumulative GPA of 2.0 to be considered for selection.
 4. After notification of acceptance, the student will be required to provide current certification of Healthcare Provider CPR and to pass a physical examination, a Healthcare Criminal Background Check, and a drug screening prior to entering the program.

The applications for the Practical Nursing Program should be available online at www.holmescc.edu on January 15 for the next program year.

LPN Preparation: For those students who fail to be admitted or who wish to enhance their chances of being admitted, the following sample year curriculum as a General College Studies major shows those classes (marked with *asterisk) which offer points in the Practical Nursing selection process if completed with a grade of B or higher.

First Semester		Second Semester	
English Composition I	ENG 1113	English Composition II	ENG 1123
College Algebra	MAT 1313	*Nutrition	BIO 1613
*Anatomy & Physiology I	BIO 2514	*Anatomy & Physiology II	BIO 2524
*Medical Terminology I	BOT 1613	*Human Growth & Dev	EPY/PSY 2533
Improve of Study	LLS 1413	*Medical Terminology II	BOT 1623
Total	16 hrs.	Total	16 hrs.

The following Academic Course Description was changed.

Page 278 – Removed co-requisite

GRA 1143 – Graphic Communication I.

Fundamentals and principles of drafting to provide the basic background needed for all other drafting courses to include instrumental drawing, geometric construction, orthographic projection, descriptive geometry/auxiliary drawings, and computer-aided design (CAD) in 2-dimensional and 3-dimensional construction. Two lectures. Two hours laboratory. Three hours credit.

The following Career-Technical Course Descriptions were changed.

Page 302

BOT 1123 — Keyboard Skill-building (Prerequisite: BOT 1233).

This course further develops keyboard techniques emphasizing speed and accuracy. Two lectures. Two hours laboratory. Three hours credit.

Page 305

BOT 2433 — QuickBooks (Co/Prerequisite: BOT 1433).

This course applies basic accounting principles using QuickBooks. Two lectures. Two hours laboratory. Three hours credit.

Page 317

ENT 1133 – Technology Graphics (Co-requisite: GRA 1143 or ENT 1113).

Machine drafting methods and practice in pictorial and orthographic projections. Techniques and procedures in presenting screws, bolts, rivets, thread types, gears, cams and design and working drawings, concepts of descriptive geometry and computer aided drawing. Two hours lecture. Two hours laboratory. Three hours credit.

Page 318

ENT 1413 – Elementary Surveying (Co-requisite: ENT 1313).

This course is designed to give the student a basic course regarding the principles and practices of plane surveying, including measurements for distance, direction and elevation including an introduction to the care and use of surveying instruments and equipment. Two hours lecture. Two hours lab. Three hours credit.

Page 320

ENT 2243 – Cost Estimating (Co-requisite: ENT 1183).

This course is designed to give the student preparation of material and labor quantity surveys from actual working drawings and specifications. Two hours lecture. Two hours lab. Three hours credit.

I certify the above amendment is true and correct in content and in policy.

A handwritten signature in black ink that reads "Fran Cox". The signature is written in a cursive, slightly slanted style.

Dr. Fran Cox, Vice President for Academic Programs

October 25, 2016