How to Enroll at Holmes CC

1. Go to the Holmes CC website www.holmescc.edu and click on ENROLL NOW.

2. For Returning Students, click on Log In. Enter your MY HOLMES Portal Username and Password. Select the term, and click Continue.
   - Forgot username, click on Submit Username. Enter your Social Security Number, Date of Birth, and Select the Term, and click Submit.
   - Forgot password, click on Password and enter your Portal Username, Social Security Number, New Password, and Confirm Password. Click Submit Answers. After your password has been reset, click on Return to login screen.

For New Students, click on Start Here. Enter your Social Security Number, Date of Birth, and Select the Term, and click Submit.

3. If you receive the message Your application is not current, click on to complete and submit a new Admissions Application.
   - For Returning students, please use the Login ID and Pin displayed on this page.
   - For New students, please click on First time user account creation. Create a Login and Pin and verify Pin.

   Note: If you receive an error message within the application or receive a Failed! notice on the Submission Verification page of the Admissions Application, please contact the Admission’s Office for assistance.

4. When prompted to choose your campus, select and click Update Campus.

5. When you receive the Enroll Now page, verify the information for each section of the page. See instructions for specific sections below.
   - In Section 3, if you have NOT completed orientation, click the Orientation link to continue.
   - In Section 4,
     - If your advisor has NOT yet been assigned, please allow two (2) school days for Holmes CC to assign your advisor. Check ENROLL NOW for updates.
     - If your advisor has been assigned, follow the instructions for Step 1 and complete the Advising Request Form in Step 2.
     - For On Campus Advising, schedule an appointment with your advisor and print your Advising Request Form and Degree Evaluation (not required for new students).
     - For Email Advising, please allow two (2) school days after receipt of your request for your advisor to respond. Check your My Holmes student email account for the Alternate Pin Report.

6. When you receive your Alternate Pin Report, you are ready to Create My Schedule:
   - Print your Alternate Pin Report from your student email account or from ENROLL NOW Section 4 Step 1.
   - Log in to My Holmes to create your class schedule using the list of suggested classes on the Alternate Pin Report. For instructions, from ENROLL NOW Section 4 Step 2, click on the link How to Create My Schedule.