


How to Enroll at Holmes CC


1. Go to the Holmes CC website www.holmescc.edu and click on **ENROLL NOW**.



2. For **Returning Students**, click on **Log In**. Enter your **MY HOLMES Portal Username** and **Password**. Select the term, and click **Continue**.
 - Forgot username, click on **Username**. Enter your *Social Security Number, Date of Birth, and Select the Term*, and click **Submit**.
 - Forgot password, click on **Password** and enter your Portal *Username, Social Security Number, New Password, and Confirm Password*. Click **Submit Answers**. After your password has been reset, click on [Return to login screen](#).

For **New Students**, click on **Start Here**. Enter your *Social Security Number, Date of Birth, and Select the Term*, and click **Submit**.

3. If you receive the message **Your application is not current**, click on  to complete and submit a new Admissions Application.
 - For **Returning students**, please use the Login ID and Pin displayed on this page.
 - For **New students**, please click on [First time user account creation](#). Create a Login and Pin and verify Pin.

 **Note:** If you receive an error message within the application or receive a Failed! notice on the Submission Verification page of the Admissions Application, please contact the Admission's Office for assistance.

4. When prompted to choose your campus, select and click **Update Campus**.
5. When you receive the **Enroll Now** page, verify the information for each section of the page. See instructions for specific sections below.
 - In Section 3, if you have NOT completed orientation, click the *Orientation* link to continue.
 - In Section 4,
 - If your advisor has NOT yet been assigned, please allow two (2) school days for Holmes CC to assign your advisor. Check [ENROLL NOW](#) for updates.
 - If your advisor has been assigned, follow the instructions for Step 1 and complete the [Advising Request Form](#) in Step 2.
 - ❖ For *On Campus Advising*, schedule an appointment with your advisor and print your Advising Request Form and Degree Evaluation (not required for new students).
 - ❖ For *Email Advising*, please allow two (2) school days after receipt of your request for your advisor to respond. Check your My Holmes student email account for the *Alternate Pin Report*.
6. When you receive your *Alternate Pin Report*, you are ready to **Create My Schedule**:
 - Print your *Alternate Pin Report* from your student email account or from [ENROLL NOW](#) Section 4 Step 1.
 - Log in to My Holmes to create your class schedule using the list of suggested classes on the *Alternate Pin Report*. For instructions, from [ENROLL NOW](#) Section 4 Step 2, click on the link [How to Create My Schedule](#).