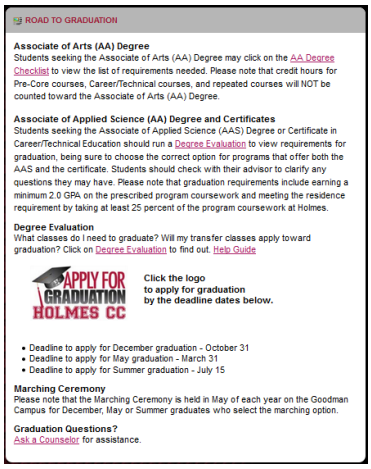
How to Run My Degree Evaluation


ROAD TO GRADUATION

Associate of Arts (AA) Degree
Students seeking the Associate of Arts (AA) Degree may click on the AA Degree Checklist to view the list of requirements needed. Please note that credit hours for Pre-Core courses, Career/Technical courses, and repeated courses will NOT be counted toward the Associate of Arts (AA) Degree.

Associate of Applied Science (AA) Degree and Certificates
Students seeking the Associate of Applied Science (AAS) Degree or Certificate in Career/Technical Education should run a Degree Evaluation to view requirements for graduation, being sure to choose the correct option for programs that offer both the AAS and the certificate. Students should check with their advisor to clarify any questions they may have. Please note that graduation requirements include earning a minimum 2.0 GPA on the prescribed program coursework and meeting the residence requirement by taking at least 25 percent of the program coursework at Holmes.

Degree Evaluation
What classes do I need to graduate? Will my transfer classes apply toward graduation? Click on Degree Evaluation to find out. Help Guide

APPLY FOR GRADUATION HOLMES CC

Click the logo to apply for graduation by the deadline dates below.

- Deadline to apply for December graduation - October 31
- Deadline to apply for May graduation - March 31
- Deadline to apply for Summer graduation - July 15

Marching Ceremony
Please note that the Marching Ceremony is held in May of each year on the Goodman Campus for December, May or Summer graduates who select the marching option.

Graduation Questions?
Ask a Counselor for assistance.

1. Log in to the Portal .
2. Click on the *Academics/Career Technical* page icon .
3. Click on **Degree Evaluation** in the *Road to Graduation* portlet.
4. **Select a Term** and click Submit.
5. Look at your **Curriculum Information**.
   - ❖ If your program is correct:
     - ➢ Click on Generate New Evaluation at the bottom of the page.
     - ➢ Click the button ◯ next to **Program**.
     - ➢ Leave the **Term** "The Beginning of Time".
     - ➢ Click Generate Request.

       (Note: Please allow a few minutes for this report to generate.)
   - ❖ If your program is incorrect, the program is not listed, or you want to choose a different program:
     - ➢ Click What-if Analysis at the bottom of the page.
     - ➢ For **Entry Term**, select "The Beginning of Time" and click Continue.
     - ➢ Select the **Program** from the pull down menu and click Continue.
     - ➢ Select the **Campus**, re-select the program for **First Major**, and click Submit.
     - ➢ Leave the **Evaluation Term** as "The Beginning of Time" and click Generate Request.

       (Note: Please allow a few minutes for this report to generate.)
6. After the Degree Evaluation Report is generated, you will be able to view the requirements or courses you have met (**Yes**) and the requirements or courses you have not met (**No**).

Codes under Source:	H	Holmes Community College Course Credit Earned
	R	Registered in HCC Course for Current Semester
	T	Transfer Course Credit Earned at another Institution

Updated May 9, 2016/la