


How to Run My Degree Evaluation

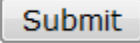


1. Log in to the

Portal .


2. Click on the *Academics/Career Technical* page icon .


3. Click on **Degree Evaluation** in the *Road to Graduation* portlet.

4. Select a Term and click .

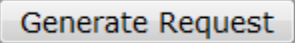
5. Look at your **Curriculum Information**.

❖ If your program is correct:

➤ Click on  at the bottom of the page.


➤ Click the button  next to **Program**.

➤ Leave the **Term** “The Beginning of Time”.

➤ Click .

(Note: Please allow a few minutes for this report to generate.)

❖ If your program is incorrect, the program is not listed, or you want to choose a different program:

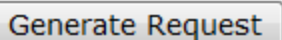
➤ Click  at the bottom of the page.

➤ For **Entry Term**, select “The Beginning of Time” and click .

➤ Select the **Program** from the pull down menu and click .

➤ Select the **Campus**, re-select the program for **First Major**, and click .

➤ Leave the **Evaluation Term** as “The Beginning of Time” and click

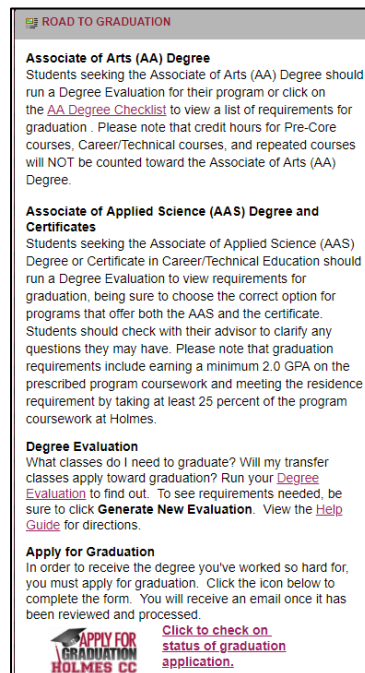
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(Note: Please allow a few minutes for this report to generate.)

6. After the Degree Evaluation Report is generated, you will be able to view the requirements or courses you have met (**Yes**) and the requirements or courses you have not met (**No**).

Codes under Source: H Holmes Community College Course Credit Earned
 R Registered in HCC Course for Current Semester
 T Transfer Course Credit Earned at another Institution

Note: When done, be sure you close (X) the page, log out of My Holmes, and close the browser.




Associate of Arts (AA) Degree
Students seeking the Associate of Arts (AA) Degree should run a Degree Evaluation for their program or click on the [AA Degree Checklist](#) to view a list of requirements for graduation. Please note that credit hours for Pre-Core courses, Career/Technical courses, and repeated courses will NOT be counted toward the Associate of Arts (AA) Degree.

Associate of Applied Science (AAS) Degree and Certificates
Students seeking the Associate of Applied Science (AAS) Degree or Certificate in Career/Technical Education should run a Degree Evaluation to view requirements for graduation, being sure to choose the correct option for programs that offer both the AAS and the certificate. Students should check with their advisor to clarify any questions they may have. Please note that graduation requirements include earning a minimum 2.0 GPA on the prescribed program coursework and meeting the residence requirement by taking at least 25 percent of the program coursework at Holmes.

Degree Evaluation
What classes do I need to graduate? Will my transfer classes apply toward graduation? Run your [Degree Evaluation](#) to find out. To see requirements needed, be sure to click [Generate New Evaluation](#). View the [Help Guide](#) for directions.

Apply for Graduation
In order to receive the degree you've worked so hard for, you must apply for graduation. Click the icon below to complete the form. You will receive an email once it has been reviewed and processed.

 [Click to check on status of graduation application.](#)