Nursing Assistant Training Program

Required Documentation to be turned in before Registration Deadline below:

1.) Application
2.) Copy of accepted High school diploma, GED, OR College Transcript
3.) Copy of Photo ID (You must be at least 18 years of age to participate)
4.) TB Skin Test Results: 2-Step TB Skin Test is required and must include the information (Lot #, expiration date, etc.) on the attached form.
5.) Tuition of $400.00 – Includes Fingerprint Criminal History Check (Cash or Money Order Only)

*For infection control purposes, the clinical agency does not allow acrylic nails or overlays to be worn.

**Fingerprint Criminal History Check will be conducted. Based on criminal history, the clinical agency makes the final decision as to whether the student is allowed to perform clinical practice in their facility.

Books and Supplies for the class:

1.) Uniform Top and Bottom. Any shade of blue or green in color.
2.) Name pin
3.) Stethoscope
4.) Blood pressure cuff
5.) Watch with a second hand
6.) Book: Mosby’s Text Book for Long-Term Care Nursing Assistants, 6th ed.
7.) Book: Mosby’s Text Book for Long-Term Care Nursing Assistants, Workbook and Competency Evaluation Review, 6th ed.

**All items are available at the Holmes CC Book Store.

Class Schedule:

Dates: January 15, 2016 – April 3, 2016
Times: Lecture – Fridays 8:00 am – 4:00 pm
       Clinical – Saturday or Sunday 7:00 am – 3:00 pm

Absence Policy: You will be allowed (2) two absences for classroom lecture days, but you must attend 100% of clinical days. Any abuse of this policy will result in the participant being removed from the program and not being awarded a certificate of completion. Even if a class lecture is missed, arrangements should be made with the instructor to make up the topics that were missed.

Registration Deadline: January 12, 2016. All documentation including tuition must be turned in by this date. No refunds will be given after this date.

To ensure that you have a spot in the Nursing Assistant class you MUST provide the “Required Documentation” above and tuition or written verification of tuition assistance. Class space is limited to the first twelve (12) students who provide the “Required Documentation” and pay tuition or provide written verification of tuition assistance.

If you are trying to get payment assistance from the WIN Job Center or some other organization you will need to provide items 1-4 from the “Required Documentation” list below. Once this documentation is received at the college you will receive a letter stating that you have provided all required documents except for tuition payment. This letter is what you will need to take to the WIN Center or other organization that you may be trying to get payment assistance from.

You may call to make an appointment to bring the documentation and payment or mail to the address given below.

Holmes Community College
Attn: Slade Redwine
1060 Avent Drive
Grenada, MS 38901
Ph. 662-227-2350
APPLICATION FOR NURSING ASSISTANT

**Please print or type in black ink**

To be officially accepted in Holmes Community College Workforce Development/Continuing Education, the following application must be completed and kept on file in the Workforce Development Office prior to registration.

Section I – Trainee Information: (This information is used for statistical purposes and to provide information required by the U.S. Department of Education in accordance with applicable federal regulations.)

Social Security Number: ________________________  Date of Birth: _______________________

Legal Name: ____________________________________________

Last                     First                     Middle/Maiden

Mailing Address: ____________________________________________

Street/PO Box                     City                     State                     Zip

County: ____________________________  E-Mail Address: ____________________________

Telephone: ( ) ____________________________  ( ) ____________________________

Day                     Evening

**Please make certain that your phone number and mailing address are correct or you may not be notified of critical information.
A two-step TB skin test is required to attend Holmes Community College’s nursing assistant program.

Name: ____________________________________

Step 1
Date Given: _____________________________
Lot Number: _____________________________
Expiration Date: _________________________
Arm Used:       Right       Left
Date Read: _____________________________
Results: _______________________________
Read By: _______________________________

Step 2
Date Given: _____________________________
Lot Number: _____________________________
Expiration Date: _________________________
Arm Used:       Right       Left
Date Read: _____________________________
Results: _______________________________
Read By: _______________________________
Unaccepted High Schools for Holmes Community College  
May 2, 2011

We do not accept the following high schools credentials for admissions into Holmes Community College. Please note that any high school accredited by IABOS is considered unacceptable until proven otherwise. Therefore, please contact me if someone presents credentials from a school accredited by IABOS but not listed in our unaccepted list.

<table>
<thead>
<tr>
<th>Name of High School</th>
<th>Accrediting Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Addison High School</td>
<td>IABOS</td>
</tr>
<tr>
<td>*Belford High School</td>
<td>IABOS</td>
</tr>
<tr>
<td>*Broadway Institute of Technology</td>
<td>IABOS</td>
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<tr>
<td>*Capitol High School</td>
<td>IABOS</td>
</tr>
<tr>
<td>*Central High School Online</td>
<td>IABOS</td>
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<tr>
<td>*Enterprise High School</td>
<td>IABOS</td>
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<tr>
<td>*Jefferson High School</td>
<td>IABOS</td>
</tr>
<tr>
<td>*McPherson Institute of Technology</td>
<td>IABOS</td>
</tr>
<tr>
<td>*New Wine Fellowship School, Houston, MS</td>
<td>ACSS (American Council of Secondary Schools)</td>
</tr>
<tr>
<td>*North Central High School</td>
<td>ACSS (American Council of Secondary Schools)</td>
</tr>
<tr>
<td>*Pace High School</td>
<td>IABOS</td>
</tr>
<tr>
<td>*Talbot Online High School</td>
<td>IABOS</td>
</tr>
</tbody>
</table>

James Madison High School (Georgia)

Jericho Way Christian Academy                           Not Accredited
John Adams High School                                   Not Accredited
Lorenz High School                                       IAAFOE
Nation High School                                       IOEAB and OKOLA

Students graduating from schools with an asterisk (*) can be admitted if the graduation date precedes May 20, 2008.

Students from schools not indicated by an asterisk can be admitted if they prove registration or graduation precedes September 1, 2009.