

Amendment Number III to the 2024-2025 HCC Bulletin

# **Effective Spring 2025**

**HCC Bulletin Page 395** 

Revise the following Course Description under Career Technical Electives section

# SSP 100(2-3) – Smart Start Pathway.

Students will enroll in the MS Works system and learn three components within the pathway: Career Awareness, Necessary Skills, and Basic Skills. They will develop the foundational skills needed for their careers, learn and practice good work habits and effective communication that is necessary in successful employment. Students will learn how to become prepared to learn new skills for future careers within their region's workforce sector, identifying the career components that are necessary for middle-skill employment. Students will complete the WorkKeys® assessment in Workplace Documents, Applied Math, and Graphic Literacy which allows students to quantify the foundational skills needed to perform job tasks successfully and enables students to demonstrate they have these skills. Upon completion of this assessment, students will earn a National Career Readiness Certificate, a credential issued by ACT that documents work readiness. Two to three hours lecture. Two to three hours credit.

# **Effective Summer 2025**

HCC Bulletin Pages 38, 283	Delete the Course Description for "CHE 1211 General Chemistry Laboratory I" under Chemistry section
HCC Bulletin Pages 38, 284	Delete the Course Description for "CHE 1213 General Chemistry I" under Chemistry section
HCC Bulletin Pages 38, 284	Delete the Course Description for "CHE 1221 General Chemistry Laboratory II" under Chemistry section
HCC Bulletin Pages 38, 284	Delete the Course Description for "CHE 1223 General Chemistry II" under Chemistry section

### **Effective Fall 2025**

**HCC Bulletin Pages 13-15** 

Revise the "Admission Requirements" section through the "Transient Admission" section as follows:

# ADMISSION REQUIREMENTS

Holmes Community College embraces the philosophy that the student be provided with opportunities to enhance their education by providing a variety of instructional opportunities. HCC ascribes to an "open admissions" policy consistent with all appertaining laws. All requirements for admission to Holmes Community College must be met within the first one-fourth of the semester of initial enrollment. Failure to provide official documentation within that period will result in the student being charged a missing document fee equal to the amount of tuition, placed on admissions hold, and possible delays or omissions of Financial Aid. Students must hold a valid high school diploma or equivalency diploma to be granted admission, even if prior college coursework has been attained; therefore, an official high school transcript may be requested in addition to other admission requirements if your diploma must be validated for either admissions or financial aid purposes. Admission to the college is not the same as admission to a specific program with competitive enrollment. Prospective students who are applying to programs with competitive enrollment must apply to that program in addition to applying to the college.

### FIRST-TIME COLLEGE STUDENTS

- Submit a current and complete application for admission.
- 2. Submit an official transcript proving graduation from an approved and/or accredited high school, an approved homeschool program, or an official transcript showing passing scores on the General Educational Development (GED), the High School Equivalency Test (HiSET), or the Test Assessing Secondary Completion (TASC). Students who complete high school with an Occupational Diploma, a Certificate of Attendance, or the equivalent will not be admitted into the College.

It is STRONGLY RECOMMENDED that students submit all transcripts when enrolling initially at Holmes since some honors, scholarships, elections, and awards are based on cumulative grades rather than grades at Holmes alone.

To register for courses that have prerequisites, students must submit official transcripts which show the prerequisites.

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#### FIRST-TIME COLLEGE STUDENTS

- Submit a current and complete application for admission.
- 2. Submit an official transcript proving graduation from an approved and/or accredited high school, an approved homeschool program, or an official transcript showing passing scores on the General Educational Development (GED), the High School Equivalency Test (HiSET), or the Test Assessing Secondary Completion (TASC). Students who complete high school with an Occupational Diploma, a Certificate of Attendance, or the equivalent will not be admitted into the College.

It is STRONGLY RECOMMENDED that students submit all transcripts when enrolling initially at Holmes since some honors, scholarships, elections, and awards are based on cumulative grades rather than grades at Holmes alone.

To register for courses that have prerequisites, students must submit official transcripts which show the prerequisites.

Delete the Program "Aviation Management" under Business Pathway and Replace all Business Pathway Programs of Study Pages with the following Program Pages

	Accounting
	Agribusiness
Business Pathway	Business Administration
	Economics
	Finance
	Management
	Marketing

# **Business Pathway**

Students preparing for a career in **Business**-related fields have many potential job opportunities. Possible careers include jobs as an Accountant or Auditor. Job responsibilities for these occupations include preparing and examining financial records as well as ensuring taxes are paid accurately and on time. Other potential careers in this area include jobs in Management or Marketing. Managers of a business are primarily responsible for planning and directing operations of a business. Individuals involved in Marketing occupations are involved with advertising, promotions, and public relations of a business. According to the Occupational Outlook Handbook, jobs within these occupations are expected to grow faster than the national average for all other occupations in the United States over the next 10 years.

Business Pathway		
Accounting		
Agribusiness		
Business Administration		
Economics		
Finance		
Management		
Marketing		

# **Business Pathway**

# Accounting, Agribusiness, Business Administration, Economics, Finance, Business Management, and Marketing

#### General Core

ENG 1113	English Composition I	3 hours
ENG 1123	English Composition II	3 hours
SPT/COM 1113	3 Public Speaking I	3 hours
MAT 1313	Or *Higher Mathematics	3 hours
Fine Arts	Music/Art/Theatre Appreciation or Art History	3 hours
*Humanities	Combination or Sequence	6 hours
*Social/Behavio	oral Science	6 hours
*Natural Science with Lab		

#### Total General Core Hours

35 hours

To complete the minimum of 62 hours required for graduation, at least 27 hours of electives (see prescribed pathway electives listed below) should be selected that apply toward the bachelor's degree program into which the student plans to transfer. The student should consult the Mississippi Articulation and Transfer Tool (MATT) and the catalog of the college or university offering the bachelor's degree. Failure to do so may result in taking courses that will not apply toward the chosen bachelor's degree.

<sup>\*</sup>Refer to the General Education Core Course Numbers & Titles.

# Business Pathway Accounting

#### General Core Hours

35 hours

\*Recommended Courses for Humanities and Social/Behavioral Science within the 35 General Core Hours: PSY 1513 General Psychology, PSC 1113 American National Government, History Sequence

**ACC 2213/ACC 2223	Principles of Accounting I and II	6 hours
BAD 2323	Business Statistics	3 hours
BAD 2413	The Legal Environment of Business	3 hours
BAD 2813	Business Communications	3 hours
ECO 2113/ECO 2123	Principles of Macro/Microeconomics	6 hours
MAT 1513/MAT 1613	Business Calculus I or Calculus I	3 hours
Literature Elective		3 hours

Total 62 hours

\*\*Advisor Tip: Enroll in ACC 2213 and ACC 2223 in first year and ECO 2113 and ECO 2123 in second year.

Enrollment in a minimum of 15 hours each semester is recommended for eligibility for state aid, institutional scholarships, and the tuition break.

# Business Pathway Agribusiness

### General Core Hours

35 hours

\*Recommended Courses for Humanities and Social/Behavioral Science within the 35 General Core Hours: PSY 1513 General Psychology, PSC 1113 American National Government, History Sequence

**ACC 2213/ACC 2223	13/ACC 2223 Principles of Accounting I and II	
AGR 1214	Animal Science	4 hours
AGR 1313	Plant Science	3 hours
BAD 2323	Business Statistics	3 hours
BAD 2413	The Legal Environment of Business	3 hours
ECO 2113/ECO 2123	Principles of Macro/Microeconomics	6 hours
MAT 1613	Calculus I	3 hours

Total 63 hours

\*\*Advisor Tip: Enroll in ACC 2213 and ACC 2223 in first year and ECO 2113 and ECO 2123 in second year.

# Business Pathway Business Administration

General Core Hours	35 hours
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\*Recommended Courses for Humanities and Social/Behavioral Science within the 35 General Core Hours: PSY 1513 General Psychology, ECO 2113 Principles of Macroeconomics, History Sequence

**ACC 2213/ACC 2223	Principles of Accounting I and II	6 hours
BAD 2323	Business Statistics	3 hours
BAD 2413	The Legal Environment of Business	3 hours
ECO 2123	Principles of Microeconomics	3 hours
MAT 1513/MAT 1613	Business Calculus I or Calculus I	3 hours
***Business Electives		6 hours
Literature Elective		3 hours

Total 62 hours

Enrollment in a minimum of 15 hours each semester is recommended for eligibility for state aid, institutional scholarships, and the tuition break.

# Business Pathway Economics

# General Core Hours 35 hours

\*Recommended Courses for Humanities and Social/Behavioral Science within the 35 General Core Hours: PSY 1513 General Psychology, PSC 1113 American National Government, History Sequence

**ACC 2213/ACC 2223	Principles of Accounting I and II	6 hours
BAD 2323	Business Statistics	3 hours
BAD 2413	The Legal Environment of Business	3 hours
ECO 2113/ECO 2123	Principles of Macro/Microeconomics	6 hours
MAT 1513/MAT 1613	Business Calculus I or Calculus I	3 hours
Literature Elective		3 hours
****Elective (Computer,	Philosophy, Science)	3 hours

Total 62 hours

<sup>\*\*</sup>Advisor Tip: Enroll in ACC 2213 and ACC 2223 in first year and ECO 2113 and ECO 2123 in second year.

<sup>\*\*\*</sup>Business Electives: BAD 1113, BAD 2213, BAD 2513, BAD 2533, BAD 2813, BAD 2853.

<sup>\*\*</sup>Advisor Tip: Enroll in ACC 2213 and ACC 2223 in first year and ECO 2113 and ECO 2123 in second year.

<sup>\*\*\*\*\*</sup>Check course catalog of transfer school.

# Business Pathway Finance

General Core Hours	35 hours
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\*Recommended Courses for Humanities and Social/Behavioral Science within the 35 General Core Hours: PSY 1513 General Psychology, ECO 2113 Principles of Macroeconomics, History Sequence

**ACC 2213/ACC 2223	Principles of Accounting I and II	6 hours
BAD 2323	Business Statistics	3 hours
BAD 2413	The Legal Environment of Business	3 hours
ECO 2123	Principles of Microeconomics	3 hours
MAT 1513/MAT 1613	Business Calculus I or Calculus I	3 hours
***Business Electives		6 hours
Literature Elective		3 hours

Total 62 hours

<sup>\*\*</sup>Advisor Tip: Enroll in ACC 2213 and ACC 2223 in first year and ECO 2113 and ECO 2123 in second year.

<sup>\*\*\*</sup>Business Electives: BAD 1113, BAD 2213, BAD 2513, BAD 2533, BAD 2813, BAD 2853.

# Business Pathway Management

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35 hours

\*Recommended Courses for Humanities and Social/Behavioral Science within the 35 General Core Hours: PSY 1513 General Psychology, PSC 1113 American National Government, History Sequence

**ACC 2213/ACC 2223	Principles of Accounting I and II	6 hours
BAD 2323	Business Statistics	3 hours
BAD 2413	The Legal Environment of Business	3 hours
ECO 2113/ECO 2123	Principles of Macro/Microeconomics	6 hours
MAT 1513/MAT 1613	Business Calculus I or Calculus I	3 hours
***Business Elective		3 hours
Literature Elective		3 hours

Total 62 hours

Enrollment in a minimum of 15 hours each semester is recommended for eligibility for state aid, institutional scholarships, and the tuition break.

# Business Pathway Marketing

#### General Core Hours

Total

35 hours

62 hours

\*Recommended Courses for Humanities and Social/Behavioral Science within the 35 General Core Hours: PSY 1513 General Psychology, ECO 2113 Principles of Macroeconomics, History Sequence

**ACC 2213/ACC 2223	Principles of Accounting I and II	6 hours
BAD 2213	Introduction to Marketing	3 hours
BAD 2323	Business Statistics	3 hours
BAD 2413	The Legal Environment of Business	3 hours
BAD 2813	Business Communications	3 hours
ECO 2123	Principles of Microeconomics	3 hours
MAT 1513/MAT 1613	Business Calculus I or Calculus I	3 hours
Literature Elective		3 hours

<sup>\*\*</sup>Advisor Tip: Enroll in ACC 2213 and ACC 2223 in first year and ECO 2113 and ECO 2123 in second year.

<sup>\*\*</sup>Advisor Tip: Enroll in ACC 2213 and ACC 2223 in first year and ECO 2113 and ECO 2123 in second year.

<sup>\*\*\*</sup>Business Electives: BAD 1113, BAD 2213, BAD 2513, BAD 2533, BAD 2813, BAD 2853.

HCC Bulletin Page 126, 150, 152-162 Rename the Program "Child Development /Child Care & Family Education" under Education Pathway to "Early Childhood" and Combine with "Elementary/Special Education" and Replace all Education Pathway Programs of Study Pages with

the following Program Pages

	Elementary/Special/Early Childhood Education
	Secondary Education Pathway
	Biology/Science
	Chemistry/Physical Science
Education Dethum	English
Education Pathway	Mathematics
	Music – Instrument
	Music – Piano
	Music – Voice
	Physical Education/Kinesiology
	Physics
	Social Studies

Did you ever grow up thinking that you wanted to be just like that favorite teacher, coach, or principal? If so, then the Education pathway may be for you. For those considering a career in teaching, there are some excellent benefits such as: variety in a work day, life-long learning, making a difference in the lives of young people, working all over the world, and you will have way more than just a JOB. The Education pathway includes occupations that lead or assist in the delivery of instructional materials or lessons in classrooms, from preschool until high school. Regardless of the chosen path, the Education pathway will prepare the individual to be knowledgeable in his/her subject, inspire trust and confidence, motivate learners, as well as understand his/her students' educational and emotional needs. This field has many potential job opportunities. Possible careers include elementary teacher, secondary education teacher in many different subject areas, athletic coach, adult education instructor, preschool teacher, child care worker, and day care administrator. Even if some interested in working with children do not wish to work in a traditional classroom, there are other paths within this pathway to explore those options.

Education Pathway		
Elementary/Special/Early Childhood Education		
Secondary Education Pathway		
Biology/Science		
Chemistry/Physical Science		
English		
Mathematics		
Music – Instrument		
Music – Piano		
Music – Voice		
Physical Education/Kinesiology		
Physics		
Social Studies		

# Education Pathway Elementary/Special/Early Childhood Education, Secondary Education

To be admitted into a teacher education program that leads to a baccalaureate degree, students will either have to

- Achieve a qualifying passing score on the Praxis Core Academic Skills for Educators (CORE) as established by the State Board of Education OR
- Have an ACT composite score of twenty-one (21) (or SAT equivalent) OR
- Have a minimum GPA of 3.0 on coursework prior to admission to an approved teacher education program\*

#### General Core

ENG 1113	English Composition I	3 hours
ENG 1123	English Composition II	3 hours
SPT/COM 111	3 Public Speaking I	3 hours
MAT 1313	Or *Higher Mathematics	3 hours
Fine Arts	Music/Art/Theatre Appreciation or Art History	3 hours
*Humanities	Combination or Sequence	6 hours
*Social/Behavio	oral Science	6 hours
*Natural Science with Lab (BIO and PHY)		8 hours

#### Total General Core Hours

35 hours

To complete the minimum of 62 hours required for graduation, at least 27 hours of electives (see prescribed pathway electives listed below) should be selected that apply toward the bachelor's degree program into which the student plans to transfer. The student should consult the Mississippi Articulation and Transfer Tool (MATT) and the catalog of the college or university offering the bachelor's degree. Failure to do so may result in taking courses that will not apply toward the chosen bachelor's degree.

<sup>\*</sup>Refer to the General Education Core Course Numbers & Titles.

# Education Pathway Elementary/Special/Early Childhood Education

\*\*Endorsement Areas: For Mississippi K-6 Licensure in Elementary Education, the Mississippi Department of Education requires that candidates have completed at least 18 hours, in each of two endorsement areas, with no grade lower than a "C". In addition, some IHL universities also offer Elementary Education programs, K-6 with 2 add-on endorsements. In these programs, candidates earn an additional three (3) hours, or twenty-one (21) hours in each of the two endorsement areas, with no grade lower than a "C". These programs prepare the students for Mississippi K-6 licensure, with add-on licenses for grades 7-12 in the two endorsement areas. English, General Science, Math, and Social Studies are endorsement areas accepted by all eight (8) IHL universities. Consult with your chosen transfer college to determine acceptable transfer courses for your endorsement areas.

#### General Core Hours

Total

35 hours

62 hours

\*Recommended Courses for Humanities and Social/Behavioral Science within the 35 General Core Hours: PSY 1513 General Psychology, PSY/EPY 2533 Human Growth and Development, History Sequence

GEO 1113	World Regional Geography	3 hours
MAT 1723	Real Number System	3 hours
MAT 1733	Geometry, Measurement, & Probability	3 hours
MAT 1743	Problem Solving with Real Numbers	3 hours
PSC 1113/SOC 2113	American National Government or Introduction to Sociology	3 hours
Literature Electives		6 hours
***EDU 1613 and/or **E	Endorsement Area Elective(s)	6 hours

\*\*\*Foundations in Education and Learning requires 15 hours of observation in a school setting organized by the course instructor. Some districts will require you to have a background check at an additional cost.

Secondary Education Pathway

EDU 1613 Foundations in Education and Learning is strongly recommended for all Secondary Education Pathways. Foundations in Education and Learning requires 15 hours of observation in a school setting organized by the course instructor. Some districts will require you to have a background check at an additional cost.

# Education Pathway Secondary Education Pathway Biology/Science

#### General Core Hours

35 hours

\*Recommended Courses for Humanities and Social/Behavioral Science within the 35 General Core Hours: PSY 1513 General Psychology, History Sequence

\*Recommended Course for Mathematics within the 35 General Core Hours: MAT 1323 Trigonometry or MAT 1613 Calculus I

BIO 1134/BIO 1144	General Biology I and II	8 hours
BIO 2924	Microbiology	4 hours
CHE 1214/CHE 1224	General Chemistry I and II	8 hours
HPR 1213	Personal and Community Health	3 hours
PHY 2414	General Physics I	4 hours

Total 62 hours

Secondary Education Pathway

# Chemistry/Physical Science

General Core Hours	35 hours
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\*Recommended Courses for Humanities and Social/Behavioral Science within the 35 General Core Hours: PSY 1513 General Psychology, History Sequence

\*Recommended Course for Mathematics within the 35 General Core Hours: MAT 1323 Trigonometry

BIO 1134/BIO 1144	General Biology I and II	8 hours
CHE 1214/CHE 1224	General Chemistry I and II	8 hours
MAT 1613	Calculus I	3 hours
PHY 2414/PHY 2424	General Physics I and II	8 hours

Total 62 hours

Enrollment in a minimum of 15 hours each semester is recommended for eligibility for state aid, institutional scholarships, and the tuition break.

# **Education Pathway**

Secondary Education Pathway

# English

#### General Core Hours 35 hours

\*Recommended Courses for Humanities and Social/Behavioral Science within the 35 General Core Hours: PSY 1513 General Psychology, SOC 2113 Introduction to Sociology, History Sequence

ENG 2223/ENG 2233	American Literature I and II	6 hours
ENG 2323/ENG 2333	British Literature I and II	6 hours
ENG 2423/ENG 2433	World Literature I and II	6 hours
Foreign Language Elect	tives (Continuous Sequence)	6 hours
Elective		3 hours

Total 62 hours

Secondary Education Pathway

### **Mathematics**

#### General Core Hours

35 hours

\*Recommended Courses for Humanities and Social/Behavioral Science within the 35 General Core Hours: PSY 1513 General Psychology, SOC 2113 Introduction to Sociology, Literature Sequence

\*Recommended Courses for Natural Science with Lab within the 35 General Core Hours: BIO 1134 & BIO 1144 General Biology I & II or CHE 1214 & CHE 1224 General Chemistry I & II

Some students may need to take MAT 1313 College Algebra and MAT 1323 Trigonometry (if placement score requires) prior to enrolling in MAT 1613 Calculus I. These students are advised to take these courses in the summer before their freshman year in order to complete the Calculus sequence before transferring.

MAT 1613/MAT 1623	Calculus I and II	6 hours
MAT 2613/MAT 2623	Calculus III and IV	6 hours
****MAT 2113	Introduction to Linear Algebra	3 hours
MAT 2913	Differential Equations	3 hours
PHY 2514/PHY 2524	General Physics I-A and II-A	8 hours
History Elective		3 hours

Total 64 hours

<sup>\*\*\*\*</sup>Check course catalog of transfer school.

# Secondary Education Pathway

# Music

Science within the 3: Psychology, History Se	ourse for Fine Arts within the 35 Gene	General
^MUA 1511/MUA 1521 ^MUA 2511/MUA 2521 ^MUS 1133 ^MUS 1214/MUS1224 MUS 1911/MUS 1921 MUS 2911/MUS 2921	Class Piano for Music Majors I and II Class Piano for Music Majors III and IV Fundamentals of Music Music Theory I and II Recital Class I and II Recital Class III and IV	2 hours 2 hours 3 hours 8 hours 2 hours 2 hours
Areas of Concentration	(Choose one area):	
Instrument ^MUA MUO 1111/MUO 1121 MUO 2111/MUO 2121 Total	Instrument Majors I-IV Band I and II Band III and IV	8 hours 2 hours 2 hours 66 hours
Piano ^MUA 1572/MUA 1582 ^MUA 2572/MUA 2582 MUO 1211/MUO 1221 MUO 2211/MUO 2221	Piano for Keyboard Majors III and IV Choir I and II	4 hours 4 hours 2 hours 2 hours
Total		66 hours
		4 hours / 4 hours 2 hours 2 hours 66 hours
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<sup>^</sup>Failure to complete any portion of this combination of courses forfeits advancement to the next level of all three.

Secondary Education Pathway

# Physical Education/Kinesiology (Teaching/Coaching)

# General Core Hours 35 hours

\*Recommended Courses for Humanities and Social/Behavioral Science within the 35 General Core Hours: PSY 1513 General Psychology, SOC 2113 Introduction to Sociology, History Sequence

\*Recommended Courses for Natural Science with Lab within the 35 Core Hours: BIO 1134 General Biology I and BIO 2514 Anatomy and Physiology I

HPR 1213	Personal and Community Health	3 hours
HPR 1313	Introduction to Kinesiology	3 hours
HPR 2213	First Aid and CPR	3 hours
Literature Elective		3 hours
^^Concentration Electives		15 hours

Total 62 hours

^^It is strongly suggested that students seeking a Physical Education (P. E.) Licensure prepare themselves to teach in one additional discipline. The Mississippi Department of Education requires 21 semester hours of prefix-specific courses with a grade of "C" or better. Some of the common supplemental endorsement areas are English, Communication, Social Studies, Mathematics, and General Science.

Secondary Education Pathway

# Physical Education/Kinesiology (Teaching/Coaching)

# General Core Hours 35 hours

\*Recommended Courses for Humanities and Social/Behavioral Science within the 35 General Core Hours: PSY 1513 General Psychology, SOC 2113 Introduction to Sociology, History Sequence

\*Recommended Courses for Natural Science with Lab within the 35 Core Hours: BIO 1134 General Biology I and BIO 2514 Anatomy and Physiology I

HPR 1213	Personal and Community Health	3 hours
HPR 1313	Introduction to Kinesiology	3 hours
HPR 2213	First Aid and CPR	3 hours
Literature Elective		3 hours
^^Concentration Electives		15 hours

Total 62 hours

^^It is strongly suggested that students seeking a Physical Education (P. E.) Licensure prepare themselves to teach in one additional discipline. The Mississippi Department of Education requires 21 semester hours of prefix-specific courses with a grade of "C" or better. Some of the common supplemental endorsement areas are English, Communication, Social Studies, Mathematics, and General Science.

Secondary Education Pathway

### Social Studies

#### General Core Hours

35 hours

\*Recommended Courses for Humanities and Social/Behavioral Science within the 35 General Core Hours: PSY 1513 General Psychology, SOC 2113 Introduction to Sociology, Literature Sequence

HIS 1113/HIS 1163	Western or World Civilization I	3 hours
HIS 1123/HIS 1173	Western or World Civilization II	3 hours
GEO 1113	World Geography	3 hours
HIS 2213/HIS 2223	American US History I and II	6 hours
PSC 1113	American National Government	3 hours
ECO 2113/ECO 2123	Principles of Macro/Microeconomics	6 hours
PHI 2113	Intro to Philosophy I	3 hours

Total 62 hours

Enrollment in a minimum of 15 hours each semester is recommended for eligibility for state aid, institutional scholarships, and the tuition break.

### **HCC Bulletin Page 256**

Add the following course IMM 1823 in the Approved Electives section on the "Mechatronics Engineering Technology" Program Page

Mechatronics Engineering Technology is an instructional program that prepares individuals for assembling, installing, and maintaining/repairing machinery used in the manufacturing or industrial environment as well as troubleshooting, repair, and programming of automated systems. Graduates are prepared to enter the job market as entry level technicians. Students receive training in mechatronics, robotics, process control, CNC/CAM, mechatronics troubleshooting, data acquisition and industrial communications programming.

\*Approved Electives: IMM 1823, MNT 1153, MNT 2214, MNT 2224, MNT 2234, MNT 2314, MNT 2324, MNT 2333, MNT 2344, MNT 2354, MNT 2364, MNT 2373, MNT 2384, WBL 191(1-3), 192(1-3). Any other technical or academic course approved by the advisor.

Assistance with math and/or reading will be available on a co-curricular basis to certificateseeking students who lack entry-level skills in math and/or reading.

<sup>\*\*\*\*</sup>Check course catalog of transfer school.

# **Revise the following Course Descriptions under Agriculture section**

# AGR 1214 – Animal Science.

A combined lecture and laboratory course incorporating the fundamental principles and practical application of livestock, dairy and poultry science. Origin, characteristics, market classes, and grades of the major breeds of livestock and poultry. Three hours lecture. Two hours laboratory. Four hours credit.

### AGR 1313 - Plant Science.

A combined lecture and laboratory course incorporating scientific principles as the basis for practice in producing, handling, processing, marketing and utilizing agronomic and horticultural crops. Three hours lecture. Three hours credit.

### AGR 2314 - Basic Soils.

A combined general lecture and laboratory course designed to give the student a basic understanding of all important phases of the subject, including soil genesis, morphology, classification, and the physical, chemical and biological aspects of soils as applied to soil fertility. Soil management, including fertilization and liming of soils, is also included. Three hours lecture. Two hours laboratory. Four hours credit.

### **HCC Bulletin Page 285**

# **Revise the following Course Descriptions under Computer Science section**

# CSC 1113 - Computer Concepts.

This is an introductory digital competency course which includes concepts, terminology, operating systems, electronic communications, security risks, digital ethics, applications, and emerging technologies. Concepts are demonstrated and supplemented by hands-on computer use. Three hours lecture. One hour laboratory. Three hours credit.

# CSC 1123 – Computer Applications I (Prerequisite: Keyboarding Skills & MAT 0124 or higher or placement score for Mat 1233 or higher).

This course is designed to teach computer applications to include: word processing, spreadsheets, database management, presentation design, electronic communications and emerging digital technologies. Two hours lecture. Two hours laboratory. Three hours credit.

# **HCC Bulletin Page 286**

Revise the following Course Descriptions under Cooperative Education section

# **COE 1011 – Cooperative Education Work Experience I.**

First supervised work experience performed in a job setting related to the student's career. One hour credit.

# COE 1021 - Cooperative Education Work Experience II.

Second supervised work experience performed in a job setting related to the student's career. One hour credit.

# COE 1031 - Cooperative Education Work Experience III.

Third supervised work experience performed in a job setting related to the student's career. One hour credit.

# **COE 1041 – Cooperative Education Work Experience IV.**

Fourth supervised work experience performed in a job setting related to the student's career. One hour credit.

HCC Bulletin Page 289 Delete the Course Description for EDU 011(1-3)

**Praxis Core Academic Skills for Educators under** 

**Education section** 

HCC Bulletin Page 289 Revise the following Course Description under

**Education section** 

# EDU 1613 – Foundations in Education and Learning (Prerequisite: ENG 0124).

Survey of education, teaching, and learning with special emphasis on current issues in American education and society. Includes a minimum of 15 hours field experience in a preschool through 12th grade environment. Three hours lecture. Three hours credit.

HCC Bulletin Page 293-295 Revise the following Title and/or Course

**Descriptions under Health, Physical Education** 

and Recreation section

# HPR 1313 - Introduction to Kinesiology.

This course covers an introduction to the various fields of study within kinesiology. Discussion of the responsibilities and opportunities of professional personnel. Orientation of student to opportunities in the field. Three hours lecture. Three hours credit.

# **HPR 2323 – Recreation Leadership.**

This course covers the planning and leadership techniques for conducting organized park and recreation programs for all ages and special populations. Three hours lecture. Three hours credit.

# **HPR 2733 – Introduction to Athletic Training.**

This course covers an introduction to the profession, including but not limited to procedural aspects of the athletic training room operations, role delineations, preparation, and competencies. This course is recommended for Athletic Training majors. Three hours lecture. Three hours credit.

HCC Bulletin Page 296 Revise the following Course Descriptions under

Journalism section

# JOU 1111, 1121, 2111, 2121 - College Publications I, II, III, IV (Yearbook (Horizons) or Newspaper (The Growl)).

A laboratory course designed to give practical experience in working with college newspaper and/or yearbook production. News, feature, and editorial writing, make-up and layout, editing, and photography will be emphasized according to student need. Two hours laboratory. One hour credit.

# JOU 1112, 1122, 2112, 2122 - College Publications I, II, III, IV (Newspaper (Growl and Grid)).

A laboratory course designed to give practical experience in working with college newspaper production. News, feature, and editorial writing, make-up and layout, editing, and photography will be emphasized according to student need. Four hours laboratory. Two hours credit.

**HCC Bulletin Page 297** 

Revise/Combine the following Course Descriptions under Leadership section

# LEA 1811, 1821, 2811, 2821 - Leadership & Organizational Skills I, II, III, IV.

A study of leadership styles and skills, roles and functions of officers of student organizations. One hour lecture. One hour credit.

# LEA 1911, 1921, 2911, 2921 - Leadership & Communication Skills Development-Recruiting & Public Relations I, II, III, IV.

This course introduces the student to his/her responsibilities as a member of the recruiting/public relations team. One hour lecture. One hour credit.

I certify the above amendment is true and correct in content and in policy.

Jenny Jones	
<u>.</u>	02/24/2025

Dr. Jenny Jones, Vice President for Academic Programs