

# Holmes Community College

1060 Avent Drive  
Grenada, MS 38901  
(662) 226-0830

#1 Hill Street  
Goodman, MS 39079  
(662) 472-2312

412 West Ridgeland Avenue  
Ridgeland, MS 39157  
(601) 856-5400

## INVENTORY REMOVAL FORM

<i>Campus</i>	<i>Building</i>	<i>Room Number</i>	<i>Property Number</i>	<i>Description of Item</i>	<i>Value</i>	<i>Serial Number</i>	<i>Reason for Removal</i>	<i>Signature</i>	<i>Date</i>	<i>IT Signature</i>

**Date of Removal:** \_\_\_\_\_

**Person Who Moved Item:** \_\_\_\_\_

**Signature**

*OFFICE USE ONLY*

**Officer:** \_\_\_\_\_

**Enter Date:** \_\_\_\_\_